



# Webinár – Zoznámenie sa s Jotform

26. NOVEMBER 2024

BARBORA HALÁSOVÁ



Spolufinancovaný  
Európskou úniou



PROGRAM  
SLOVENSKO



MINISTERSTVO  
ŠKOLSTVA, VÝSKUMU,  
VÝVOJA A MLÁDEŽE  
SLOVENSKEJ REPUBLIKY



štátny inštitút  
odborného  
vzdelávania

# AGENDA WEBINÁRU

- ▶ Základné informácie o Jotform
- ▶ Registrácia
- ▶ Základná orientácia na stránke
- ▶ Ukážka jednoduchého dotazníka (prvky a ich nastavenia)
- ▶ Podmienky a filtrovanie
- ▶ Publikovanie a zdieľanie
- ▶ Výstupy zberu
- ▶ Diskusia - otázky na záver

● REC



60 min









otázky na záver  
v diskusii

# Prečo sme vybrali JOTFORM?

## ▶ **Jotform vs. Google, Office, Survio**

- ▶ Jotform je komplexnejšia platforma s pokročilými funkciami zberu údajov a prispôsobenia.
- ▶ Každá z aplikácií má svoje výhody a nevýhody, výber závisí od zložitosti dotazníka a našich potrieb.
- ▶ **Funkcie:** Jotform ponúka pokročilejšie funkcie a možnosti prispôsobenia ako GoogleForm, vrátane možnosti pridať podmienenú logiku, integrovať sa s aplikáciami tretích strán a vytvárať formuláre s uhladenejším a profesionálnejším vzhľadom.
- ▶ **Ceny:** GoogleForm sú úplne zadarmo a ponúkajú širokú škálu funkcií. Jotform má tiež bezplatný plán, ale celkovo je obmedzenejší ako Formuláre Google a od Jotformu skutočne získate hodnotu iba na platených plánoch.
- ▶ **Integrácie:** Jotform ponúka viac integrácií s aplikáciami a službami tretích strán, čo uľahčuje prepojenie údajov formulárov s inými nástrojmi a systémami.

# Základné porovnanie

	Jotform	Google Forms
Entry-level price	<a href="#">Free</a>	Free
Fields and widgets	 <a href="#">20+ basic fields</a> and <a href="#">100+ widgets</a>	11 question types
Conditional logic	 	Limited capability
Integrations	<a href="#">150+</a>	Add-ons supported
Templates	 <a href="#">10,000+</a>	17
Themes	1,000+ <a href="#">ready-made themes</a> and <a href="#">custom theme</a> creation	Limited theme customization
User-defined CSS and Advanced Designer features	Free	—
Custom thank-you pages		—
Customizable notifications and auto-responder emails		—

	Jotform Tables	Google Sheets
Submissions management	<a href="#">Jotform Tables</a>	Google Sheets
Reporting features	 <a href="#">Report Builder</a> and <a href="#">Form Analytics</a>	Limited graphs
API		
Customer service/support	Free	Free
Mobile app		—
Kiosk mode		—
Encrypted forms with access codes	Unique access code for end-to-end encryption	—
GDPR compliance		
HIPAA compliance features	Available on <a href="#">Jotform Enterprise</a> and <a href="#">Gold plans</a>	Available with paid plans



# Registrácia




**Jotform** My Forms Templates Integrations Products Support Enterprise Pricing Login [Sign Up for Free](#)

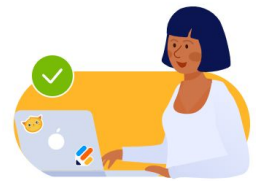
**EASIEST ONLINE FORM BUILDER**

## Powerful forms get it done.

We believe the right form makes all the difference. Go from busywork to less work with powerful forms that use conditional logic, accept payments, generate reports, and automate workflows.








[Sign Up with Google](#)  
[Sign Up with Microsoft](#)  
OR  
[Sign Up with an email](#)



IT'S FREE!

See why Jotform is trusted by **25+ million users**

 4.7 ★★★★★	 4.7 ★★★★★	 4.7 ★★★★★	 5.0 ★★★★★	 4.5 ★★★★★
---	---	---	---	--

- ▶ jednoduchá
- ▶ bezplatná
- ▶ intuitívna

**Jotform** My Forms Templates Integrations Products Support Enterprise Pricing Login [Sign Up for Free](#)

**EASIEST ONLINE FORM BUILDER**

## Powerful forms get it done.

We believe the right form makes all the difference. Go from busywork to less work with powerful forms that use conditional logic, accept payments, generate reports, and automate workflows.

### Sign Up Now

Collect information, payments, and signatures with custom online forms.

Sign up with

[Google](#) [Microsoft](#) [Facebook](#) [Apple](#) [Salesforce](#)






OR

Email

[Continue](#)

Already have an account? [Log in](#)

See why Jotform is trusted by **25+ million users**

 4.7 ★★★★★	 4.7 ★★★★★	 4.7 ★★★★★	 5.0 ★★★★★	 4.5 ★★★★★
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# Základná orientácia

The screenshot displays the Jotform dashboard interface. At the top left, the Jotform logo and 'My Forms' are visible. The top right navigation bar includes links for 'My Forms', 'Templates', 'Integrations', 'Products', 'Support', 'Enterprise', and 'Pricing'. A user profile dropdown menu is open on the right, showing the user's name 'Baška Halášová', a 'STARTER' plan badge, and a progress bar for 'Forms' (2 of 5 used). The main content area lists two forms: 'Form 1 - test' (3 Submissions, last edited Oct 31, 2024) and 'Form' (0 Submissions, last edited Oct 31, 2024). The left sidebar contains navigation options: 'CREATE FORM', 'MY FORMS' (with sub-options for 'All Forms', 'Create folder', and 'My Drafts'), 'MY TEAMS' (with 'Create team'), 'SHARED WITH ME', 'ASSIGNED FORMS', 'Favorites', 'Archive', and 'Trash'.

**Jotform** My Forms

My Forms Templates Integrations Products Support Enterprise Pricing

CREATE FORM

MY FORMS

- All Forms
- Create folder

MY TEAMS

- Create team

SHARED WITH ME

ASSIGNED FORMS

My Drafts

★ Favorites

📁 Archive

🗑️ Trash

Form 1 - test  
3 Submissions. Last edited on Oct 31, 2024

Form  
0 Submissions. Last edited on Oct 31, 2024

Hello, Baška Halášová STARTER

Forms 2 of 5 used

View all

Upgrade Your Plan

Admin Console

Settings

Logout

# Pricing

Monthly **Yearly** Save 50%

Starter	Bronze	<b>Silver</b> <small>BEST VALUE</small>	Gold	Enterprise
<b>FREE</b> <small>* All Features Included</small>	<del>\$39</del> /month <b>\$19.50</b> /month <small>(Billed annually at \$234)</small>	<del>\$49</del> /month <b>\$24.50</b> /month <small>(Billed annually at \$294)</small>	<del>\$129</del> /month <b>\$64.50</b> /month <small>(Billed annually at \$774)</small>	<b>Custom Price</b>
Current	Upgrade	Upgrade	Upgrade	Get a Quote
<b>5 Forms</b> <small>Form Limit</small>	<b>25 Forms</b> <small>Form Limit</small>	<b>50 Forms</b> <small>Form Limit</small>	<b>100 Forms</b> <small>Form Limit</small>	<b>Unlimited Usage</b> <ul style="list-style-type: none"> <li>✓ Forms</li> <li>✓ Monthly Submissions</li> <li>✓ Signed Documents</li> <li>✓ Submission Storage</li> <li>✓ Payment Submissions</li> <li>✓ API and more...</li> </ul>
<b>100</b> <small>Monthly Submissions</small>	<b>1,000</b> <small>Monthly Submissions</small>	<b>2,500</b> <small>Monthly Submissions</small>	<b>10,000</b> <small>Monthly Submissions</small>	<b>Multuser Platform</b> <small>Multiple Teams and Users</small>
<b>1 User</b> <small>per Team</small>	<b>1 User</b> <small>per Team</small>	<b>1 User</b> <small>per Team</small>	<b>1 User</b> <small>per Team</small>	<b>Dedicated Support</b> <small>Priority Real-Time Support</small>
<b>100 MB</b> <small>Available Space</small>	<b>1 GB</b> <small>Available Space</small>	<b>10 GB</b> <small>Available Space</small>	<b>100 GB</b> <small>Available Space</small>	<b>User Management</b> <small>User Access Control</small>
<b>1,000</b> <small>Monthly Form Views</small>	<b>10,000</b> <small>Monthly Form Views</small>	<b>100,000</b> <small>Monthly Form Views</small>	<b>1,000,000</b> <small>Monthly Form Views</small>	<b>Single Sign-On</b> <small>Microsoft, Google, Okta &amp; more...</small>
<b>500</b> <small>Total Submission Storage</small>	<b>10,000</b> <small>Total Submission Storage</small>	<b>25,000</b> <small>Total Submission Storage</small>	<b>100,000</b> <small>Total Submission Storage</small>	<b>SLA</b> <small>Service Level Agreements</small>
<b>100</b> <small>Fields per form</small>	<b>250</b> <small>Fields per form</small>	<b>500</b> <small>Fields per form</small>	<b>1,000</b> <small>Fields per form</small>	<b>Data Residency</b> <small>Local Data Residency</small>
<b>10</b> <small>Monthly Payment Submissions</small>	<b>100</b> <small>Monthly Payment Submissions</small>	<b>250</b> <small>Monthly Payment Submissions</small>	<b>1,000</b> <small>Monthly Payment Submissions</small>	

**Jotform** | Checkout See plan details

### Bronze Plan

1. Choose your payment schedule

Yearly **\$234/year** SAVE 50%  
-\$39\* \$19.50/month, billed annually

**Monthly**  
**\$39/month**  
Billed monthly

2. Billing details

Company / Organization Name

Address

City  ZIP Code

Country  VAT / GST / Tax ID

3. Choose your payment method

Credit / Debit Card  PayPal

Cardholder Name

Card number

VISA  MASTERCARD  AMEX

Expiry date  Security code

**TOTAL \$46.80** **PAY**

**Summary**

Bronze Plan Monthly	\$39.00
VAT (20%)	\$7.80
<b>Total</b>	<b>\$46.80</b>

I've read and agree to the [Terms of Service](#)

**PAY**

**Auto-Renewal Notice**  
You'll be charged every month until you cancel your subscription.

# Vytvorenie nového dotazníka

## Create a Form

Create or import a form to start gathering data



### Start From Scratch

A blank slate is all you need



### Use Template

Choose from 10,000+ premade forms



### Import Form

Convert an existing form in seconds



### Create Signable Document

Collect e-signatures



## Select form layout

Choose a layout according to your needs



### Classic Form

Show all questions on one page



### Card Form

Show single question per page

## Choose a template

Explore 10,000+ ready-made templates to create a form in minutes or [create form from scratch](#)

Search in all templates

Form Templates / Survey Templates / School Surveys

## School, Education and Teaching Surveys

136 Templates

SORT BY Popular

FORM LAYOUT Classic

TYPES

Order Forms 2,267

Registration Forms 2,140

Event Registration Forms 498

Payment Forms 307

Application Forms 2,090

File Upload Forms 102

Booking Forms 766

Survey Templates 2,070

Relationship Surveys 26

CAHPS Surveys 9

School Surveys 136

Employee Surveys 92

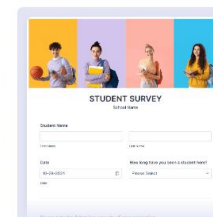
Satisfaction Surveys 74

Marketing Surveys 69

Product Surveys 34

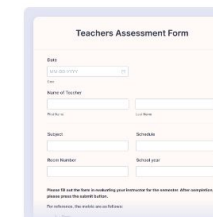
Technology Surveys 18

Healthcare Surveys 26



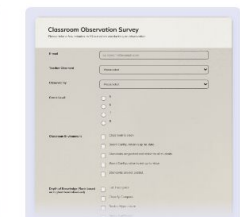
### Student Survey

Use Template



### Teachers Assessment Form

Use Template

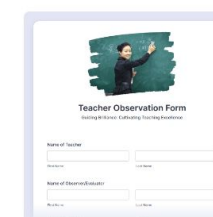


### Classroom Observation Survey

Use Template



### Class Poll



### Teacher Observation Form



### Parent Satisfaction Survey





Add Element +



+ ADD YOUR LOGO

Form

Drag your first question here from the left.

Submit



+ ADD NEW PAGE HERE

If you want to remove Jotform Branding, please upgrade your account

### Form Elements

BASIC PAYMENTS WIDGETS

Search widgets

- Form Calculation
- Configurable List
- Signature
- Terms & Conditions
- Multiple Text Fields
- Take Photo
- Checklist
- Dynamic Textbox
- Data Grid
- Add Options
- PDF Embedder
- Dynamic Dropdowns
- Inventory
- Image Slider
- Matrix Dynamique

BUILD SETTINGS PUBLISH Preview Form

## Form

### Form Elements

BASIC PAYMENTS WIDGETS

- Heading
- Full Name
- Email
- Address
- Phone
- Date Picker
- Appointment
- Signature
- Fill in the Blank
- Product List
- BASIC ELEMENTS**
- Short Text
- Long Text
- Paragraph
- Dropdown
- Single Choice
- Multiple Choice
- Number

Type a question

- Type option 1
- Type option 2
- Type option 3
- Type option 4

[Add Option](#) [Add "Other" Option](#)

Type a question

- Type option 1
- Type option 2
- Type option 3
- Type option 4

Type a question

Please Select

Type a question

Type a question

1 2 3 4 5

Worst Best

### Single Choice Properties

GENERAL OPTIONS SURVEYING ADVANCED

**Field Label**

Type a question

**Label Alignment**

LEFT RIGHT **TOP**

Set as form default

Select how the label text is aligned horizontally

**Required**

OFF

Prevent submission if this field is empty

**Duplicate Field**

**DUPLICATE**

Duplicate this field with all saved settings

## Form

Otázka \*

- odpoved' 1
- odpoved' 2
- odpoved' 3
- odpoved' 4

[Add Option](#) [Add "Other" Option](#)

Type a question

- Type option 1
- Type option 2
- Type option 3
- Type option 4

Type a question

Please Select



### Single Choice Properties

GENERAL OPTIONS SURVEYING ADVANCED

Field Label

Otázka

Label Alignment

LEFT RIGHT TOP

Set as form default

Select how the label text is aligned horizontally

Required

ON

Prevent submission if this field is empty

Duplicate Field

DUPLICATE

Duplicate this field with all saved settings

### Single Choice Properties

GENERAL OPTIONS SURVEYING ADVANCED

Options

odpoved' 1  
odpoved' 2  
odpoved' 3  
odpoved' 4

Give options for users to select from. Enter each option on a new line.

Predefined Options

None

Select a ready-made list of options (e.g., days, months etc.)

Calculation Values

OFF

Add values to be used in calculations

Display Other Option

OFF

Allow users to enter text when their selection is not available.

Spread to Columns

OFF

Spread options side by side into specified number of columns.

### Single Choice Properties

GENERAL OPTIONS SURVEYING ADVANCED

Shuffle Options

OFF

Show options in random order

### Single Choice Properties

GENERAL OPTIONS SURVEYING ADVANCED

Selected by Default

Choose an option to be selected by default.

Hover Text

Show a description when a user hovers over this field

Read Only

OFF

Prevent entry in this field

Shrink

OFF

Make field smaller

Hide field

OFF

Field Details



+ ADD YOUR LOGO

# Form

Otázka 1 - single choice \*

- odpoveď 1
- odpoveď 2
- odpoveď 3
- odpoveď 4

Otázka 2 - multiple choice

- Type option 1
- Type option 2
- Type option 3
- Type option 4

[Add Option](#) [Add "Other" Option](#)

**Multiple Choice Properties** ×

GENERAL OPTIONS **SURVEYING** ADVANCED

**Entry Limits**

OFF

Limit the minimum or maximum number of selections allowed.

**Shuffle Options**

OFF

Display options in random order.

+ ADD YOUR LOGO

# Form

Otázka 1 - single choice \*

- odpoveď 1
- odpoveď 2
- odpoveď 3
- odpoveď 4

Otázka 2 - multiple choice

- Type option 1
- Type option 2
- Type option 3
- Type option 4

Otázka 3 - dropdown

Vyber zo zoznamu

[Edit Options](#)

Type a sublabel

Otázka 4 - long text

**Dropdown Properties** ×

GENERAL **OPTIONS** ADVANCED

**Width**

The width of this field will change according to your form's width.

**Options**

Možnosť 1  
Možnosť 2  
Možnosť 3  
Možnosť 4  
Možnosť 5

Give options for users to select from. Enter each option on a new line.

**Predefined Options**

Choose a ready-made list of options (e.g., U.S. states, days, months, etc.)

**Default Value**

Choose an option to be selected by default

**Calculation Values**

OFF

Add values to be used in calculations

**Show Text in Empty Option**

ON



# Nastavenia a filtrovanie

**Jotform** Form Builder Form  
All changes saved at 9:40 AM

BUILD SETTINGS PUBLISH

- FORM SETTINGS**  
Customize form status and properties
- EMAILS**  
Send autoresponders and notifications
- CONDITIONS**  
Set up conditional logic
- THANK YOU PAGE**  
Show page after submission
- INTEGRATIONS**  
Connect your form to other apps
- WORKFLOWS / Formerly Approvals**  
Turn your form into a workflow
- JOTFORM SIGN**  
Power your forms with Jotform Sign
- MOBILE NOTIFICATIONS**  
Customize mobile app notifications

**NEW CONDITION**  
Automatically trigger an action if a condition is met

- SHOW/HIDE FIELD**  
Change visibility of specific form fields
- UPDATE/CALCULATE FIELD**  
Copy a field's value or perform complex calculations
- ENABLE/REQUIRE/MASK FIELD**  
Require or disable a field, or set a mask
- SKIP TO/HIDE A PAGE**  
Skip to or hide a specific page
- CHANGE THANK YOU PAGE**  
Customize your Thank You page action
- CHANGE EMAIL RECIPIENT**  
Send emails to specific people

BUILD SETTINGS PUBLISH

- FORM SETTINGS**  
Customize form status and properties
- EMAILS**  
Send autoresponders and notifications
- CONDITIONS**  
Set up conditional logic
- THANK YOU PAGE**  
Show page after submission
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Connect your form to other apps
- WORKFLOWS / Formerly Approvals**  
Turn your form into a workflow
- JOTFORM SIGN**  
Power your forms with Jotform Sign
- MOBILE NOTIFICATIONS**  
Customize mobile app notifications

**SHOW/HIDE FIELD**  
Change visibility of specific form fields

IF: 2. Otázka 1 - single choice

STATE: Is Equal To

VALUE: odpoved 2

IF: 2. Otázka 1 - single choice

STATE: Is Equal To

VALUE: odpoved 3

IF: Any OF THE "IF" RULES ARE MATCHED,

DO: Show

FIELD: 4. Otázka 3 - dropdown

SAVE

# Form

## Heading

Name \*

First Name

Last Name

Organizácia \*

Ktorú činnosti vykonávate? \*

- činnosť 1
- činnosť 2
- činnosť 3
- činnosť 4

Submit

Ktorú činnosti vykonávate? \*

- činnosť 1
- činnosť 2
- činnosť 3
- činnosť 4

## činnosť 2

1. otázka k činnosti 2

- Type option 1
- Type option 2
- Type option 3
- Type option 4

Ktorú činnosti vykonávate? \*

- činnosť 1
- činnosť 2
- činnosť 3
- činnosť 4

## činnosť 1

1. otázka k činnosti 1

2. otázka k činnosti 1

Please Select

Submit

Ktorú činnosti vykonávate? \*

- činnosť 1
- činnosť 2
- činnosť 3
- činnosť 4

## činnosť 3

1. otázka k činnosti 3

- Type option 1
- Type option 2
- Type option 3
- Type option 4

2. otázka k činnosti 3

Please Select

3. otázka k činnosti 3

- Type option 1
- Type option 2
- Type option 3
- Type option 4


## činnosť 4

1. otázka k činnosti 4








# Ďakovacia stránka


The screenshot displays the Jotform Form Builder interface. At the top left is the Jotform logo and 'Form Builder' dropdown. The top right shows 'Form' and a save timestamp 'All changes saved at 9:43 AM'. Below this is a navigation bar with 'BUILD', 'SETTINGS', and 'PUBLISH' tabs. A left sidebar contains menu items: 'FORM SETTINGS', 'EMAILS', 'CONDITIONS', 'THANK YOU PAGE' (highlighted), 'INTEGRATIONS', 'WORKFLOWS / Formerly Approvals', 'JOTFORM SIGN', and 'MOBILE NOTIFICATIONS'. The main workspace shows the 'THANK YOU PAGE' configuration. It includes a green checkmark icon and the text 'THANK YOU PAGE' and 'Choose an Action After Submission:'. Two radio button options are present: 'Show a Thank You Page after submission' (selected) and 'Redirect to an external link after submission'. Below these is a rich text editor toolbar with icons for text, bold, italic, list, link, unlink, and table, along with 'Action Buttons' and 'Add Field' buttons. The main content area shows a preview of the thank you page, featuring a green envelope icon with a white checkmark, a blue box with the text 'Thank You!', and the message 'Your submission has been received.' below it.

# Publikovanie



 **Jotform** | Form Builder ▼Form  
All changes saved at 9:44 AM

BUILD SETTINGS PUBLISH


-  **QUICK SHARE**  
Direct form link and social share
-  **EMBED**  
Various web page embed options
-  **ASSIGN FORM**  
Assign your forms to others
-  **EMAIL**  
Reminders and instant sharing
-  **PREFILL**  
Pre-populate your forms
-  **PDF**  
Download fillable PDF
-  **PLATFORMS** NEW  
Third-party publish options


 **DIRECT LINK OF YOUR FORM**  
Your form is securely published and ready to use at this address

**SHARE WITH LINK** Public Form ⚙ Settings

 <https://form.jotform.com/243042012118035> 






COPY LINK OPEN IN NEW TAB

**INVITE BY EMAIL** 

 **To:** Enter email addresses to send invitation with permissions.

**SHARE FORM**

Share your form link in various social posts and through email.

     + View more >

**CREATE APP**

Create an app to store all of your forms in one place and easily share them with others. Start with this form!

CREATE APP





CREATE FORM

Submissions

Reports

Apps

Add to Folder

Move to Team

More

Move to Trash

MY FORMS

All Forms

Create folder

MY TEAMS

Create team

SHARED WITH ME

ASSIGNED FORMS

My Drafts

Favorites

Archive

Trash

Form 1 - test  
3 Submissions. Last edited on Oct 31, 2024

Form  
0 Submissions. Last edited on Oct 31, 2024

Edit Form

Inbox

More

PUBLISH

Publish Form

Share as Template

Assign Form

Add Prefill

Create App

Create Workflow **NEW**

DATA

Submissions

Inbox

Form Analytics

Form Encryption

Create Report

Create Digest Email

Create PDF Document

FORM

View

Edit

Settings

Rename

Clone

Add to Folder

Move to Team

Disable

Revision History

Archive

Move to Trash

# Výstup + export

**Jotform** | Tables Form Last updated at 9:47 AM C Share Help

Form New Tab

Search Filter Columns Form Download All

	Submission Date	Name	Organizácia	Ktorú činnosti vyk...	1. otázka k činnos...	2. otázka k činnos...	1. otázka k činnos...	1. otázka k činnos...	2. otázka k činnos...	
1 ☆	Oct 31, 2024	Jožko Malý	škola xy	činnosť 1 činnosť 4	xc					
2 ☆	Jan 30, 2023	Barbora Halášová	škola 2	činnosť 1 činnosť 3	ztzt			Type option 3		
3 ☆	Jan 30, 2023	Peter Kováč	škola dsds	činnosť 1 činnosť 3	ztzt			Type option 3		

+ ADD

- Download as CSV
- Download as Excel
- Download as PDF



ĎAKUJEM  
ZA POZORNOST!